

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
East Terrace, Euxton, Chorley. PR7 6TE.

Telephone: 01257 264854

Mobile: 07715 637345

Email: clerk@claytonlewoodsparishcouncil.org.uk

www.claytonlewoodsparishcouncil.org.uk



8th January 2018

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 15th January 2018 at 7.30pm Chorley Business and Technology Centre, Reception Block, East Terrace, Euxton, Chorley. PR7 6TE.

Councillors are invited to view the new office at 6.45pm where light refreshments will be served. Following on from this the Councillors are invited to a presentation by Mr John Lamb from the Wildlife Trust.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation – Chair.**
Community House Clayton Brook (Y Hargreaves and D Hussain)
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 20th November 2017 (copy attached).**

5. Matters Arising

6. Clayton Landfill Site (Quercia Ltd) - To formulate an official response to complaints regarding the gas emissions from the site

7. Proposal to appoint an investigator to undertake a forensic examination of historic parish council accounts

8. Reports

1. Events Working Party

- Summer Fair Update
- Christmas Tree Light Switch on event held on 1st December 2017 led by Councillors M Clifford

2. Play and Leisure Meeting held on Tuesday 5th December 2017

- Update on Gough Lane Play Area
- Proposal to Join Time Credit Scheme Supported by Chorley Council
- OAP Lunch held at the Beaumont Public House on 11th December 2017 attended by the Vice Chairman and Clerk

3. Communications Committee held on Tuesday 5th December 2017

Proposal to adopt a Social Media Policy (Document Enclosed)

4. Finance & Staffing Committee meeting held on 8th January 2018

Project Officer - To Appoint an interview panel

5. Management Committee meeting held on Monday 8th January 2018

9. Setting of the Precept 2018/19

The Chairman will outline the budget requirements for 2018/19 and propose the precept figure for 2018/19 as scrutinised by the Finance Committee (documents to follow)

10. Accounts for Payment.

Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.

Late Accounts List (To be tabled at Meeting)

<u>Paym't Method/ Chq No.</u>	<u>December 2017/January 2018 Accounts: -</u>	<u>£</u>
N/A	Lengthsmen (6no.) Salary (January 2018) Paid by Standing Order	720.00
N/A	Employee (1) Salary (January 2018) Paid by Standing Order	1334.40
D/D	Employee (1) / Employer Pension Contribution December 2017)	418.68

D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support. January 2018	78.00
D/D	O2 Telefonica Monthly Fee for Parish Phone December /Jan	71.15
B/T	Chorley Business Centre Monthly Rental	390.00
B/T	HMRC Late Filing Penalty	100.23
B/T	Ebuyer UK Ltd. Laptop / Hard Drive	693.31
B/T	Asda. Office Sundries	54.00
B/T	Asda. Office Sundries	160.84
B/T	Asda. Office Sundries	6.70
B/T	Asda. Sundries	49.19
B/T	Poundstretcher Ltd. Christmas Sundries	19.90
B/T	B & M Bargains. Christmas Sundries	106.80
B/T	Wizard Computers. Computer Update	36.00
B/T	Three.CO.UK	44.99
B/T	Ebay. Purchase of Spring Bulbs	34.98
B/T	Fish for Jobs. Advertisement of Project Officer Post	118.80
B/T	R Urwin. Cllr R Boyd Memorial Bench	429.00
0027	Sprint Print. Promotional Leaflets Summer Fair	42.00
0028	Void Cheque	0.00
0029	HMRC Tax and NI Contributions October	446.79
0030	HMRC Tax and NI Contributions November	446.79
0031	HMRC Tax and NI Contributions December	446.79
0032	Westfield Tree Services. Felling of Tree for H&S	690.00
0033	Chorley Council. Watering Contract Charge	3312.54
0034	Chorley Council. Annual Charge for Emptying Dog Waste Bins	172.30
0035	Chorley Council. Annual Charge for Play Area Inspections	3609.00
0036	SLCC Annual Subscription	185.00
0037	John Harrison Sports Ltd. Plaque for Christmas Tree and Council Pin Badges	66.00
0038	Weldbank Plastics. Bin Bags for Clean up	13.91
0039	Mrs Tracy Morris Reimbursement Stamps/Postage	13.45
0040	Councillor M Clifford Reimbursement Christmas Sundries	6.10
0041	Chorley Business Centre Stamps	7.80
Total Expenditure without late Accounts		£14,325.44

11. Update on Planning Application for the Proposed Pines Development

12. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

Application no:17/01177/FULHH.

Proposal: First floor extension above garage and two storey rear extension, including raising the eaves height (following demolition of existing conservatory)

Location: 16 Camellia Drive Clayton-Le-Woods Leyland PR25 5RW

Application no: 17/01212/DIS

Proposal: Application to discharge conditions numbered 4 (material samples), 10 (invasive non-native species protocol), 12 (ground levels), 13 (construction method statement), ,15 (dwelling emission rates) and 18 (programme of archaeological work) attached to planning permission 16/01134/FUL which was for the redevelopment of site to create 4 two bedroom houses together with addition of parking, private drives and boundary treatment.

Location: Land North Of 21 Woodfield Bamber Bridge

Application no: 17/01213/DIS

Proposal: Application to discharge conditions numbered 4 (material samples), 11 (ground levels), 12 (construction method statement) and 14 (dwelling emission rates) attached to planning permission 16/00885/FUL which was for the redevelopment of site to create 4 two bedroom houses together with addition of residents parking, private drives and boundary treatment on Land between 63 Homestead and 86 Homestead.

Location: Land North West Of 65 Homestead Bamber Bridge

Application no: 17/01214/DIS

Proposal: Application to discharge conditions numbered 4 (material samples), 11 (ground levels), 12 (construction method statement) and 14 (dwelling emission rates) attached to planning permission 16/00884/FUL which was for the redevelopment of site to create 6 two bedroom houses together with additions of residents parking, private drives and boundary treatment on Land north of 73 Daisy Meadow.

Location: Land North Of 21 Woodfield Bamber Bridge

Application no: 17/01215/DIS

Proposal: Application to discharge conditions numbered 4 (material samples), 11 (ground levels), 12 (construction method statement) and 14 (dwelling emission rates) attached to planning permission 16/00886/FUL which was for the redevelopment of site to create 4 two bedroom houses together with additions of residents parking, private drives and boundary treatment on Land South West Of 7 Three Nooks Bamber Bridge.

Location: Land South West Of 7 Three Nooks Bamber Bridge

Application no: 17/01196/FUL

Proposal: Retrospective application for erection of canopy

Location: A6 Car Wash 472 Preston Road Clayton-Le-Woods Chorley PR6 7JB

Application no: 17/01177/FULHH

Proposal: First floor extension above garage and two storey rear extension, including raising the eaves height (following demolition of existing conservatory)

Location: 16 Camellia Drive Clayton-Le-Woods Leyland PR25 5RW

Application no: 17/01152/FULHH

Proposal: Single storey side extension.

Location: 1 Mortimer Place Clayton-Le-Woods Leyland PR25 5AJ

Application no: 18/00005/FULHH

Case Officer: Chris Smith - 01257 515223

Proposal: Two storey rear extension.

Location: 21 Kirkby Avenue Clayton-Le-Woods Leyland PR25 5SQ

13. CORRESPONDENCE

- Invitation to Annual LCC Carol Service at Blackburn Cathedral 4th February 2018.
- Residents concern regarding vulnerable tenants housed in the Martindales

14. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 19th February 2018 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.

Committee Meetings to be Arranged